

HOSE

Usage

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Introduction



Hose Management Icon

This manual describes how to use the Hose Management Module.

Main Entry Screen

Refer to the General Inventory Module for information on the following tabs:

- General Information. This box holds the inventory number, location etc.
- Purchasing. This tab holds the cost and purchase date information.
- Work Order. Refer to the work order user manual.

Hose Entry Screen

This section covers the hose entry fields.

Field Name	Description	Requirement	Comments	Example
Rating	Pressure rating of the hose.	Optional	This lookup is set up in the Hose Setup section.	300 Lbs
Couple Type	Couple type of the hose.	Optional	This lookup is set up in the Hose Setup section.	Single Latch
Length	Length of the hose in feet.	Optional	Enter the length in the space provided.	50.00
Diameter	Diameter of the hose in inches.	Optional	Enter the diameter in the space provided.	2.50
Test Interval	Time allowed between hose tests.	Optional	This used for the Hose Test Deficiency Report.	365

Hose Test History

This section covers the hose test history entry fields.

Field Name	Description	Requirement	Comments	Example
Hose Test Type	The Type of Hose Test that has been conducted.	Required	None	300 PSI / 5 Min
Date	Date hose test was performed	Required	None	03/01/08
Done By	Person in charge of hose test.	Optional	None	John Jones
Description	Short description of hose test.	Optional	None	Annual Hose Test, Hose test at HQ
Cost	Dollar cost of test.	Optional	None	1000.00
Labor	Labor cost of test.	Optional	None	1000.00
Duration	Time in minutes of test.	Required	This is time for each length or series of lengths being tested at one time. This is NOT the time the entire testing process took.	5
Pressure	Pressure used for hose test.	Required	None	250
Pass/Fail	Pass or Fail	Required	Did hose pass or fail the test?	Pass or Fail

Hose: Service Tab

This section describes the usage of the service tab. The tab allows for the creation, viewing and editing of hose service schedules and history. The fields outlined in the table below describe the function and purpose of the fields found. Service schedules can include any maintenance performed on the hose on a regular or occasional basis such as gasket replacement and washing hose. Service types can be created in the hose setup section of the module.

Field Name	Description	Requirement	Comments	Example
Service Type	Type of service to be performed.	Optional	None	Replace Gasket
Warning Days	Minimum numbers of days when service type should be performed. Triggers warning notice on Service status Report.	Optional	None	325
Required Days	Number of Hours at which must be performed. Triggers overdue notice on Service Status Report.	Optional	None.	365

Hose: Inspection Tab

Inspection Schedule

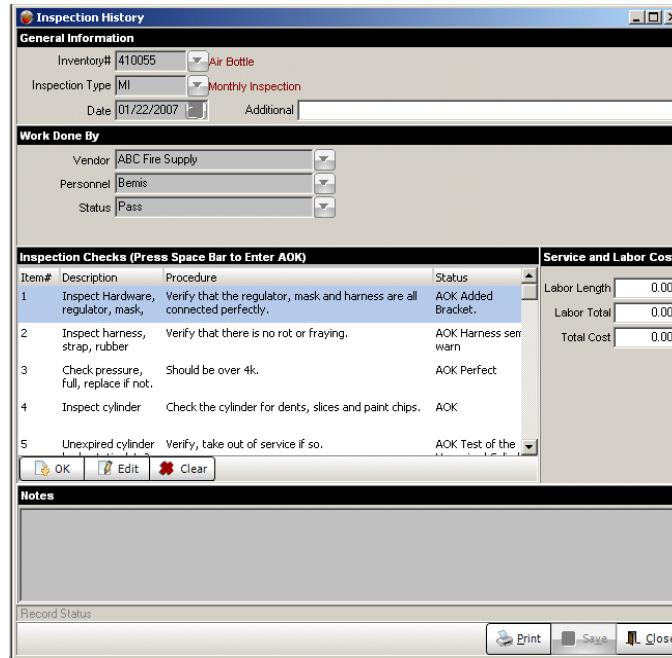
Select the Inspection tab to enter the inspection schedule and history. Press the new button in the inspection browse to add a schedule record.

The following fields are entered in the Hose Inspection Entry.

Field Name	Description	Requirement	Comments	Example
Inventory #	Unique ID number of the	Required	This field is automatically entered.	100
Inspection Type	Type of inspection found in the inspection setup.	Required	Use the drop down box to select an inspection type.	Monthly Inspection
Additional	Free form text.	Optional	N/A	Done by Probies
Warning Days	Number of days from last inspection to warning notice is triggered.	Required	Enter the minimum number of days between the inspections.	25 - Month 180 - Bi-Annual 360 - Annual
Required Days	Number of days from last inspection to Required until warning is triggered.	Required	Enter the maximum number of days between the inspections.	35 - Month 190 - Bi-Annual 375 - Annual
Notes	Additional notes describing inspection.	Optional.	Unlimited size.	N/A

Inspection History

This section covers how to enter inspections for an Hose inventory item. Select the **Inspection** tab, then press the **New** button in the Inspection History browse. This will bring up the inspection entry window.

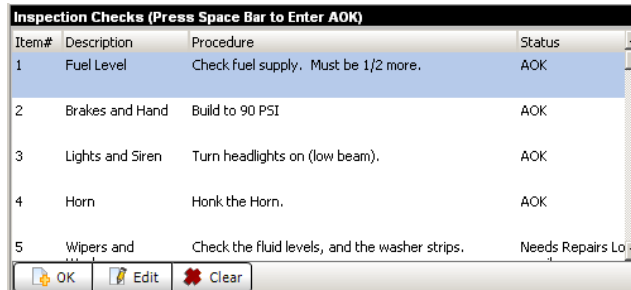


The following fields are entered in the HOSE Inspection History.

Field Name	Description	Requirement	Comments	Example
Inventory #	Unique ID number of the	Required	This field is automatically entered.	100
Inspection Type	Type of inspection found in the inspection setup.	Required	Use the drop down box to select an inspection type.	Monthly Inspection
Date	Date of Inspection	Required	Enter the date in the space provided.	01/10/2008
Additional	Free form text.	Optional	N/A	Done by Probies
Vendor	Vendor that conducted the inspection.	Optional	Use the drop down box to select the value.	N/A
Personnel	Personnel that conducted the inspection.	Optional	Use the drop down box to select the value.	N/A
Status	Status of the inspection.	Optional	Use the drop down box to select the value.	N/A
Labor Length	Length of the inspection.	Optional	N/A	N/A
Labor Total	Cost of the labor	Optional	N/A	N/A
Total Cost	Cost of the inspection	Optional	N/A	N/A
Notes	Free form text.	Optional	N/A	N/A

Inspection History: Check List

This section covers how the inspection check list works. The Check List system allows for the ability to record every inspection item for the select inspection type.



Item#	Description	Procedure	Status
1	Fuel Level	Check fuel supply. Must be 1/2 more.	AOK
2	Brakes and Hand	Build to 90 PSI	AOK
3	Lights and Siren	Turn headlights on (low beam).	AOK
4	Horn	Honk the Horn.	AOK
5	Wipers and	Check the fluid levels, and the washer strips.	Needs Repairs Lo

OK Edit Clear

Follow these steps to use the check list system.

1. Highlight the first inspection item.
2. If the inspection item passed, press the space bar. This will enter the default passing status.
3. If the inspection item failed, press the Edit button. This will bring up the edit window where you can enter the status and a brief narrative of what was wrong.